

Royal City Musical Productions Inc.
Annual Meeting for Fiscal Year 2018

Wednesday April 3, 2019 7:00 p.m.

Camis 130 Research Lane Guelph, Ontario N1G 5G3

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Agenda

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| 1. Welcoming Remarks and Confirmation of Quorum | Sue Lawrenson, President |
| 2. Appointment of Secretary for the Meeting | Sue Lawrenson, President |
| 3. Approval of the Agenda | Sue Lawrenson, President |
| 4. Approval of the Annual Meeting Minutes of Fiscal Year 2017 | Sue Lawrenson, President |
| 5. Presentation of the 2018 Audited Financial Statements | Tyler Livingstone, Finance Chair |
| 6. Motion to accept the 2018 Audited Financial Statements | Tyler Livingstone, Finance Chair |
| 7. Motion to Appoint Auditor for 2019 | Tyler Livingstone, Finance Chair |
| 8. Report of the President | Sue Lawrenson, President |
| 9. Report from the Committees | Committee Chairs |
| • <i>Show Reports</i> | • Holly Reid |
| ○ <i>Spamalot</i> | • Jeff Perkins |
| ○ <i>Annie</i> | • Tyler Livingstone |
| • <i>40th Anniversary Committee</i> | • Fiona Douglas |
| • <i>Publicity</i> | • Gary Roche |
| • <i>Social Committee</i> | |
| • <i>Fundraising and Sponsorship</i> | |
| • <i>Artistic Direction</i> | |
| • <i>Resource and Facility</i> | |
| 10. Motion to Accept Reports | Sue Lawrenson, President |
| 11. Motion to Elect the RCMPI Board of Directors | Sue Lawrenson, President |
| 12. Adjournment | Sue Lawrenson, President |

Minutes with motions

In attendance:

Board Members: Susan Lawrenson, Holly Reid, Jeff Perkins, Tyler Livingstone, Gary Roche, Jane Martin, Laleh Hatefi, Fiona Douglas, Rachel Guthrie

Members: Adam Lawrenson-Chaudhry, Karen Allen , Tom Gould, Gabriella Macerollo, Corrine Saunders, Judy Steibelt, Anna Kreider, Naz Chaudhry, Debbie Sippel Eitzen, Werner Eitzen, Bill Unser, John Allen

Non-Members: Josh Nasso, Sophia Podrozny

RLB – Brenden Bellai, Connor French

1. Welcoming Remarks and Confirmation of Quorum

Susan welcomed the audience and reminded them, that for voting purposes, the members of Royal City Musical Productions Inc. are individuals who have paid their membership to RCMPI.

Susan confirmed quorum. According to the bylaws, quorum consists of members present.

Called to Order: 7:00

2. Appointment of Secretary for the Meeting

Susan asked for a motion to appoint the Secretary for the Meeting

Motion: to appoint **Jeff Perkins** as Secretary of the Annual Meeting fiscal year 2018

Moved by: **Rachel Guthrie**, Seconded by **Holly Reid**
All in favour. Carried

3. Approval of the Agenda

Susan asked for a motion to approve the agenda.

Motion: to approve the Annual Meeting Agenda fiscal year 2018 (as written/as amended).

Moved by: **Jane Martin**, Seconded by **Anna Kreider**
All in favour. Carried

4. Approval of the Minutes from the Annual Meeting fiscal year 2017

Susan asked for the motion to approve the minutes from the Annual Meeting fiscal year 2017.

Motion: to approve the minutes from the Annual Meeting fiscal year 2017 (as written/as amended) Amendment to Auditor, should be RLB.

Moved by: **Tyler Livingstone**, Seconded by **Fiona Douglas**
All in favour. Carried

5. Presentation of the 2018 Audited Financial Statements

Susan introduced Tyler Livingstone who reviewed the 2018 Audited Financial Statements. RLB presented audited financial statements.

No discussion.

6. Motion to Approve the 2018 Financial Statements

Motion: to accept the 2018 Royal City Musical Productions Inc. Audited Financial Statements as presented for the year ended December 31, 2018.

Moved by: **Tyler Livingstone**, Seconded by **Rachel Guthrie**
All in favour. Carried

7. Motion to Appoint the Auditor for 2019

Motion: to authorize the incoming board to appoint **RLB LLP Chartered Professional Accountants** based on the needs of the Royal City Musical Productions Inc., for the fiscal year of 2019.

Moved by: **Tyler Livingstone**, Seconded by **Gary Roche**
All in favour. Carried

8. Report of the President

Susan read her President's report. This report is attached.

9. Report from the Committees

Each committee chair introduced themselves and read their reports. Reports included:

- *Show Reports*
 - a. *Spamalot – Julie Van Duzen-Nantes*
 - b. *Annie – Jeff Perkins*
- *40th Anniversary Committee – including the Gala and Aladdin Jr. - Tyler Livingstone*
- *Publicity – Fiona Douglas*
- *Social – Holly Reid*
- *Fundraising and Sponsorship – Gary Roche*
- *Artistic Direction – Jeff Perkins*
- *Resource and Facility – Tyler Livingstone*

Committee reports are attached.

10. Motion to Accept the Reports

Susan asked for the motion to accept the Reports as presented.

Motion: to accept the President's and Committee Reports as presented.

Moved by: **Judy Steibelt**, Seconded by **Werner Eitzen**
All in favour. Carried

11. Motion to Elect and Appoint the 2019-2020 Board Members

It is with the greatest respect that we accept the resignation of one of our Board Members. We would like to thank Gary Roche for his years of service on the RCMPI Board of Directors and heading up a very successful fundraising committee. Gary your passion, your commitment and your enthusiasm will truly be missed.

The following members are continuing their terms with the RCMPI Board of Directors Fiona Douglas, Jane Martin, Laleh Hatefi, Rachel Guthrie and Susan Acheson who is currently on leave from the board. This is for information only, no motion is necessary.

Susan asked for the motion to re-elect the following members to the RCMPI Board of Directors.

Motion: to re-elect Jeff Perkins, Holly Reid, Tyler Livingstone and Sue Lawrenson to the Board of the Directors of Royal City Musical Productions Inc.

Moved by: **Corrine Saunders**, Seconded by **Karen Allen**
All in favour. Carried

With the resignation of Gary Roche, a position has been left vacant on the RCMPI board of directors. A call for nominations went out in the November StageWrite. Two candidates came forward through this process and Phil Sullivan has agreed to put his name forward to serve on the RCMPI board of directors.

Susan asked for the motion to elect the following members to the RCMPI Board of Directors.

Motion: to elect **Phil Sullivan** the Board of the Directors of Royal City Musical Productions Inc.

Moved by: **Tom Gould**, Seconded by **Fiona Douglas**
All in favour. Carried

Announcements

Sweeney Tickets – Susan Lawrenson

50/50 Draw Volunteers – Susan Lawrenson/Laleh Hatefi

Mamma Mia Auditions and Ticket Promo Strategy – Tyler Livingstone

Question from Tom Gould about continuing youth production. Susan Lawrenson responded that RCMPI would be pursuing this on an ongoing basis.

Gary provided details on Get The Cut Of Your Life promotion for Sweeney Todd.

12. Motion to Adjourn

Motion: Susan moved that this meeting be adjourned.

Moved by: **Tyler Livingstone**, Seconded by **Naz Chaudhry**
All in favour. Carried

Presentation of the 2018 Financial Statements

RCMPI appointed RLB LLP to complete and file our tax return and HST rebate, in addition to performing an audit of our finances. The statements were approved by the board on Monday, March 25, 2019.

RCMPI had a successful financial year largely due to the popularity of our two productions in 2018. We ended with an excess of revenues over expenditures of \$35,549.

Ticket prices were raised significantly for the fall show in the 2018/2019 season but were offset with our new promo code strategy. This new initiative far exceeded our expectations, not only did ticket sales start out much stronger than any other show on record it also resulted in a 6.3% increase in the average ticket price.

Spamalot brought in \$32,850 at the box office, with a production cost of \$30,735. *Annie* brought in \$128,486 at the box office, with a production cost of \$105,990

Overall, we are in a good financial position and are optimistic that our offerings in 2019 will continue to make RCMPI a financially sustainable organization.

ROYAL CITY MUSICAL PRODUCTIONS INC.

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2018

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 98,153	\$ 69,350
Accounts receivable	11,061	11,368
Prepaid expenses	6,935	537
Investments (note 4)	<u>23,225</u>	<u>22,572</u>
	<u>\$ 139,374</u>	<u>\$ 103,827</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ <u>3,498</u>	\$ <u>3,500</u>
NET ASSETS		
UNRESTRICTED NET ASSETS	<u>135,876</u>	<u>100,327</u>
	<u>\$ 139,374</u>	<u>\$ 103,827</u>

ROYAL CITY MUSICAL PRODUCTIONS INC.

STATEMENT OF REVENUES AND EXPENDITURES AND CHANGES IN UNRESTRICTED NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
REVENUES		
Ticket sales	\$ 161,336	\$ 140,087
Fundraising income	24,945	20,245
Donations	7,267	2,730
Membership and participation fees	6,342	6,938
Grant revenue	2,500	2,500
Investment income	1,201	1,017
	<u>203,591</u>	<u>173,517</u>
EXPENDITURES		
Rent	52,643	48,437
Show costs	29,965	38,923
Technical services	25,121	25,471
Theatre services	14,714	13,160
Musician costs	14,070	13,475
Office	7,621	8,621
Advertising	6,108	8,063
Honorariums	5,400	6,800
Professional fees	4,520	4,916
Insurance	3,263	3,467
Event costs	3,236	2,918
Utilities	1,381	1,417
	<u>168,042</u>	<u>175,668</u>
EXCESS OF (EXPENDITURES OVER REVENUES) REVENUES OVER EXPENDITURES for the year	35,549	(2,151)
UNRESTRICTED NET ASSETS, beginning of year	<u>100,327</u>	<u>102,478</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$ 135,876</u>	<u>\$ 100,327</u>

ROYAL CITY MUSICAL PRODUCTIONS INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Excess of (expenditures over revenues) revenues over expenditures for the year	\$ 35,549	\$ (2,151)
Changes in non-cash working capital		
Accounts receivable	307	3,420
Prepaid expenses	(6,398)	0
Accounts payable and accrued liabilities	<u>(2)</u>	<u>(2)</u>
	29,456	1,267
CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES		
Investments	<u>(653)</u>	<u>23</u>
NET INCREASE IN CASH	28,803	1,290
NET CASH, BEGINNING OF YEAR	<u>69,350</u>	<u>68,060</u>
NET CASH, END OF YEAR	<u>\$ 98,153</u>	<u>\$ 69,350</u>

President's Report

It is my pleasure to preside over this year's Annual General Meeting for Royal City Musical Productions Inc. During our AGM our committee chairs will be letting you know about the successful year that we have had and the marvelous activities that has been undertaken in this our 40th year.

During the past year, the RCMPI Board of Directors took on the task of reviewing all RCMPI policies. These updated policies can be found online at www.rcmpi.ca. At our Saturday planning session this past December, the board went through a SWOT analysis, identifying Strengths, Weaknesses, Opportunities and Threats. Through this process, the board is engaging in discussions and actions to help alleviate our threats and weaknesses while capitalizing on our strengths and opportunities. You will hear more about these initiatives in the coming months. At this time, I would like to focus on our Board of Directors. Holly, Jeff, Tyler, Fiona, Laleh, Rachel, Gary, Susan and Jane. I would like to say thank you. Thank you for your dedication and your commitment to this organization.

RCMPI is a multi-generational, community organization that is wholly volunteer run. All of us on the board have "day jobs". But we make time for RCMPI because it is important to us. I mentioned this to a member recently and they were unaware of this fact, but RCMPI board members do not receive any financial compensation for the work we do. This is written into our bylaws. That also includes when board members take on show production roles that usually receive a stipend, board members forgo that honorarium.

I recently asked the board to tell me how many hours they spent on RCMPI activity since January 1. Some were so busy that they were unable to respond but to average out from those who did, board members have put in approximately 150 hours each in the last three months. About 50 hours a month - this number is staggering. We as volunteers take on this role because we love it. While we are all different – which is very important when on a board - we have a common goal. We want RCMPI as a company to thrive and succeed. We want the Guelph community of 2059, in another 40 years, to still be enjoying quality and affordable Broadway style shows put on by the community, for the community.

It is my privilege as President to welcome you to this meeting. I said this last year, but it bears repeating. I as President, we as board members, and all of us as members are just stewards of this organization, inheriting it from those who founded RCMPI back in 1979. Our job is to take care of its reputation, provide entertainment, growth and opportunities for our community and hopefully leave RCMPI a bit better for those to take over in years to come.

With that said, I ask each of the committee chairs to present their reports for Fiscal Year 2018.

Respectfully submitted
Sue Lawrenson, President RCMPI
Annual General Meeting
April 3, 2019

Show Report – Spring Show - Spamalot

Spamalot – AGM Notes from Julie van Duzen Nantes, read by Jeff Perkins

Our Spring 2018 show was Spamalot, under the Directorial Team of:

Fiona Douglas – Artistic Director
Karen Allen – Vocal Director
Jeff Daniels – Orchestral Director
Meghan Barron – Choreographer
Tyler Livingstone – Stage Manager

To start off my report I would like to say what a great cast and production team this has been to work with. Both the cast and the production team worked well together.

I would also like to applaud production team members who took on positions for the first time in this production. Both our costume and props leads were working in their areas for the first time and I think that they both did outstanding jobs at their roles.

This production team took on a new challenge that has not been done by this company, to relocate the band outside of the theatre space. Thanks to Sheila Todd for her dedication to this project and to the artistic team for their willingness to be adventurous and try it out. There were definitely some lessons learned but it was a successful experiment which I think would be possible to do again for future productions.

Despite the fact that we went over in some budget areas (River Run tech costs) we still ended up making money on the show.

Spamalot was a successful show artistically and in its execution that has left people with many fond memories and positive experiences.

I would like to thank the board for entrusting me with Spamalot. I have appreciated the opportunity. I feel like it has given me a larger knowledge of RCMPI productions as a whole and feel like it will help me value the production as a whole.

Julie van Duzen Nantes, Production Coordinator, Spamalot
Annual General Meeting
April 3, 2019

Show Report – Fall Show - Annie

Our Fall 2018 show was Annie, under the Directorial Team of:

Jane Martin – Artistic Director

Matt Teeter – Musical Director

Janet Kubik – Choreographer

Julie van Duzen Nantes – Stage Manager

Auditions were held in June of 2018, and we had 180 audition requests, and saw some incredible talent. We were very pleased at the turnout of children, auditioning approximately 120. We held callbacks at Crimea, allowing for a very energetic callback.

In the end, we formed an average sized cast of 60.

In the interest of both risk mitigation and inclusivity, we double-cast the seven named orphans, including the lead role of Annie. Red and Blue teams were each given three shows, a process that was well received by cast, parents, and audiences.

Like all show productions, Annie was not without its challenges, but we learned along the way, and will use those learnings in future shows.

It took the combined efforts of both the production team and cast to pull this show together, but we did it successfully, with impressive ticket sales, staying within our overall budget (except for River Run costs, which go up as sales go up), and putting on an magical show that was greatly appreciated by our audience.

I'd like to extend a special thanks to all those involved. It was definitively a group effort, and shows how much this company can pull together and accomplish.

Jeff Perkins, Production Coordinator, Annie

Annual General Meeting

April 3, 2019

Committee Report – 40th Anniversary

The committee organized two special events to be added to our 2018/2019 season.

The first was a 40th Anniversary Celebration dinner. The event was held on Saturday, September 22, 2018 at the Italian Canadian Club and featured a wide variety of performers that presented songs highlighting RCMPI's past and anticipating our future. At this event a special plaque was unveiled recognizing those who participated in 25+ shows.

Following the conclusion of this event the committee folded and execution of the second event, *Aladdin JR.*, was left to the production team.

Tyler Livingstone
Annual General Meeting
April 3, 2019

Committee Report – Publicity

Publicity Committee

The Publicity Committee meets monthly or as required. Each show is considered carefully to determine the best strategies for marketing. After each show we have a post-mortem meeting to discuss the effectiveness of our campaign.

One sixth of our annual budget is used to buy a page in the River Run brochure that is mailed out to patrons. We were able to place ads for both of our 2018 shows in the brochure.

For our 2018 productions of *Monty Python's Spamalot* and *Annie* we advertised using a variety of tools:

- Displays at Stone Road Mall
- Mobile signs
- Advertisements in The Sentinel (the monthly magazine produced by the Evergreen Senior's Centre)
- Car magnets
- On-screen ads at the Bookshelf
- Promotional photos
- Social media through Facebook, Twitter, and Instagram
- Snapchat geofilter for *Spamalot*
- Business cards, posters, and flyers
- River Run "e-blasts" to their patrons

Committee members are Tyler Livingstone, Susan Lawrenson, Sarah Dexter, Judy Steibelt, Jane Martin, Gabriella Macerollo, Serena Tassoni, Amy Estill, and Lynn Harrison. A cast member from each show is required to sit on the committee, either permanently or for the duration of the show. Many of our current committee members came on board for this purpose and was approved as permanent members after the shows closed.

For *Annie*, we implemented a promo code strategy which involved raising ticket prices slightly and rolling out staggered discounts off of the increased price. The reason for this was twofold: one, a large discount near the beginning of the on-sale period drove the narrative to our audiences that tickets were selling quickly; and two, putting unique promo codes on different advertising tools allowed us to measure where most people were seeing our ads and adjust our budget for next season accordingly. This was highly successful and *Annie* was our most lucrative production to date. We look forward to implementing promo codes again in the 2019-2020 season, for both the fall and spring shows.

The committee enjoyed collaborating with the 40th Anniversary Committee to produce the 40th Anniversary Celebration.

I would like to thank my fellow committee members for their hard work and to Tom Gould for creating and managing our advertising graphics, often with little notice. Thank you to Dean Palmer, Dana Bellamy, and Jessica Blatt for promotional photography and editing. Our thanks also go to cast and crew members who supported our advertising efforts with many volunteer hours and

enthusiasm. We urge all company members to engage with us on social media by following, liking, and sharing our posts, and by using show-specific hashtags, which are created before each show's advertising campaign begins.

Thanks for a great year and we wish the teams of *Sweeney Todd* and *Mamma Mia!* all the best in 2019.

Fiona Douglas
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Committee Report – Social

AGM- April 3/2019
Social Committee Report

The Social Committee is responsible for the planning and execution of member engagement, cast and crew parties, potlucks and Our Annual Awards Night. This past year has been full of changes and new ideas and some extras with it being the 40th anniversary.

We made some additions and subtractions to our typical year. We hosted a Welcome party for the massive child cast of Annie at Riverside Park which had an amazing response and a bundle of entertainment with the kids gelling and creating new friendships immediately! We have continued and plan to continue using the late-night bar on the Friday night performance of the fall shows. This seems to well received and lets the cast and crew relax before a big double show day!

We decided to forego the Welcome back at the Penny due to having the 40th Anniversary Celebration in September as well. However, we once again had a great turn out for Holiday party at the Penny

Awards Night continues to grow and we are looking forward to some surprises for this special year!! A big thank you goes to the Social committee and the Springfield staff for ensuring a great time!

We are always looking for new members and new ideas for our company members to get involved if not participating in a current show.

The Social Committee members are as follows:

Co-chairs: Jane Martin and Holly A Reid

Members: Susan Lawrenson, Susan G Acheson, Erin Humphrey, Laleh Hatefi, Fran Rotondo, and Robyn Hopkins

Holly Reid, Social Committee Chair
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Committee Report – Fundraising and Sponsorship

AGM REPORT - WEDNESDAY APRIL 3RD, 2019

FUNDRAISING & SPONSORSHIP COMMITTEE

Chair - Gary Roche

Recording Secretary - Laleh Hatefi

Members - Werner Eitzen. Rachel Guthrie, Jane Martin

As in years past the committee embarked on number of initiatives to raise funds to offset costs associated with putting on our season of quality entertainment for the community.

Following our last year AGM the committee's first endeavour was our "Escape from Camelot" at the Round Table to tie in with our first show of the season "Spamalot". The Event (12-3) provided a fun afternoon for the teams to see who could be the first to Escape from Camelot. Teams of 5 were organized and a list of clues to help. Although the event wasn't as successful as we had hoped, for those who took part it was a fun time. Tickets were \$20 with \$10 of that going to Round Table for use of the facility, the Escape Room, and props. Food and drink were also available to buy and a number of people stayed around after to socialize and talk about the experience.

The event raised \$240

Next up was our 40 Anniversary Gala event, to kick off RCMP's 40 years of providing great entertainment here in the community. This event was organized by the Social Committee and the Fundraising Committee's contribution was to secure 40 Anniversary items for sale at the event and throughout the year. The items chosen by the committee were Tote Bags, patches for our seasons show offerings, and Toques, Jackets. There were also t-shirts for both shows. Although some items sold better than others the company took a small loss on these items.

Our following event was to again be a breakfast fundraiser which had served us well the previous year with Shrek. This year's event for the Fall show of Annie was "Eggs over Annie" Breakfast at a new location of Sadies which was thrilled to host the event. Tickets were \$15, and stuffed dogs in the likeness of Sandy were also sold for \$20 with most of the 30 purchased sold before the show opened.

As always the cast does a great job with whatever fundraiser is chosen and this year it was again chocolate bars. These were a larger Laura Secord option with a higher price point of \$5 which provided the company with a higher profit margin. All cast sold the box that was allotted to them with some members selling 3 or 4. All 78 boxes that were purchased were sold.

Our annual Silent Auction during the show was again successful even though a couple of our multi-year donors were absent. We believe that our contact list might be a bit outdated and we are looking into it as we were earlier than usual submitting our requests. A special shout out to Werner Eitzen who is our Mr Silent Auction and does a wonderful job securing donations, organizing the set-up for the show run , and contacting winners!!

50/50 is always a great source of income for us and is a winner with the patrons, bringing in well over \$2000. This year we had some parents who were very strong sales people (Tony Hastings) bringing one of our highest grossing nights ever for 50/50.

As always we are looking for new members to the committee who can bring their ideas and fundraising talents!!

Last but not least was our Capitol Campaign which was organized by our Honorary Committee member Sue Lawrenson. In the short time that members were asked to think about where their charitable donations were going and to put Royal City Musical Productions at the top of their list, we have raised to date \$8,304.60!!

So as we come to a close of our amazing 40 years of great entertainment we, the committee feel this has been a very successful year for the company from a fundraising perspective and look forward to planning for 2019-2020

Below please find a detailed list of all items included in this report:

Donations

RCMPI Fund (to date) - \$8,304.60

Fundraising Initiatives

Silent Auction - \$2,832.50

Chocolate - \$4,372.20

Escape from Camelot - \$169.04

Annie Breakfast - \$526.77

Annie Dogs - \$154.72

Company Clothing - loss of \$113.86

Programme Advertising - \$1,425.00

50/50 - \$2,408.37

Total for Fundraising Initiatives = \$11,776.74

Including donations = \$20,081.34

Thank You

Thank you

Gary Roche, Fundraising Committee Chair

Annual General Meeting

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Committee Report – Artistic Direction

As chair of the Artistic Direction Committee, I would like to thank its members; Karen Allen, Holly Reid, Werner Eitzen, Debbie Sippel Eitzen, Lindsay Cox, Lin Chapman, Julie van Duzen Nantes, Phil Sullivan and Matt Teeter.

In June of 2018, AD Committee hosted a third Workshop, changing the focus from Directors to Proposals Workshop. We presented the Committee's suggested Best Practices in both the Proposal and Interview processes. Attendance was light, but we were able to connect one-on-one with several interested parties. The Call for Proposals ran over the course of the summer, with interviews planned for the fall.

During the Call for Proposals, RCMPI was able to secure the rights for Mamma Mia. The Board met to discuss, and voted to move forward with the show as a company, opening it up to all Directors willing to propose the show. The Call for Proposals was amended, and we received five proposals for Fall 2019, and four proposals for Spring 2020.

Ultimately, the Committee moved forward with a recommendation to the Board of Mamma Mia, directed by Tyler Livingstone for Fall 2019, and I Love You You're Perfect Now Change, directed by Scott Lale for Spring 2020. The Board approved this recommendation, and the season was announced.

Moving forward, we will be looking at a Proposals Workshop in June of 2019, looking to expand the existing content to an RCMPI Open House, looking at showcasing not only the show selection process, but the company processes as a whole. More details will follow. The 2019-2020 Call for Proposals will run over the summer and into the fall, with our recommendations going to the Board before our Fall 2019 show.

Jeff Perkins
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Committee Report – Resource and Facility

The mandate of the committee is to evaluate company needs for storage space, build space, audition space, and rehearsal space; to provide recommendations to the Board to meet these needs, and to manage company assets.

We have an on-going lease agreement with Spiritwind Christian Centre for build space and storage space at 100 Crimea St. We continue to relocate large pieces to our secondary storage location, the barn in Eramosa Township, to maintain as usable a space as possible. We conducted several cleanouts of the build space and props storage as scrap material accumulates quickly.

The costume room has been maintained by Helen Dumoulin and Sandra Conway, they have been slowly going through our inventory and replacing cardboard boxes with proper storage bins as well as sorting and discarding items that are no longer worth storing.

As of Fall 2018 we no longer have access to the meeting room at 95 Crimea Street. Thankfully, we were able to utilize Lakeside Church to accommodate our needs in both the short and long term. We also entered into an arrangement with Kortright Presbyterian Church as a rehearsal space on Wednesdays for our youth show. We hope to continue this arrangement in the future.

Tyler Livingstone
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