

RCMPI Board Meeting

MINUTES

MAY 25, 2014

7:00 PM

KAREN'S HOUSE

MEETING CALLED BY	Karen Allen
TYPE OF MEETING	Board of Directors Meeting
FACILITATOR	Karen Allen
NOTE TAKER	Jeff Perkins
CALLED TO ORDER	7:00 pm
APPROVAL OF AGENDA	Motion: Gary 2 nd : Carrie
APPROVAL OF PREVIOUS MTG MINUTES	NA
PRESENT	Karen Allen, Jeff Perkins, Jenn Peters, Gary Roche, Sarah Whelan, Christine Moretti, Carrie Gordon, Paul Pengelly, Rachel Guthrie
REGRETS	Tyler Livingstone

Agenda Topics

CONFIDENTIALITY ISSUES

KAREN ALLEN

DISCUSSION		
	Board policy on confidentiality reinforced at board level, and will be reinforced across all committees. Looking into a confidentiality agreement for all board and committee members	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Research template for a confidentiality template.	Jeff Perkins	June 3, 2014

RESPECT OF OPINIONS

KAREN ALLEN

DISCUSSION		
	Board moved in camera to discuss recent contention in the company, and resignations.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

AD COMMITTEE**KAREN ALLEN**

DISCUSSION		
<p>Karen to step down as co-chair, and dissolve the AD committee. Board discussed the creation of a new Theatrical Research committee. Persons interested in being on the committee, and/or chairing it, should put their interest forward to the board. Karen will table some new initiatives for the TR committee, including ongoing meetings to research shows, interviewing all feasible shows (previously run or too small of cast excepted).</p> <p>Motion to dissolve AD committee, and create a new TR committee: Sarah 2nd: Carrie – All in favour.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add committee members to membership due list to fall show membership drive	Jeff Perkins	Fall 2014
AD Committee to be dissolved	Karen Allen	May 27, 2014

MINIFEST**KAREN ALLEN**

DISCUSSION		
<p>Board to approach Tim Clarke to see if he wants to produce the WODL Minifest, in addition to directing it, as the Board has no production coordinators available at this time.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tim Clarke to be engaged on interest in producing Minifest	Carrie Gordon/Jenn Peters	May 31, 2014

SCROOGE**KAREN ALLEN**

DISCUSSION		
<p>Need to get a hold of Steve Sherry to see if he is willing to proceed with getting a new choreographer, and if he is willing to proceed with casting without a choreographer. Knox is booked for the weekend of the 27/28/29 of June.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make contact with Steve Sherry	Karen Allen	ASAP

AWARDS NIGHT**KAREN ALLEN**

DISCUSSION		
<p>The Awards night on June 13 has been cancelled. Board discussed the possibility of combining the awards night component into the breakfast for dinner event in early November (1). Board also discussed revisiting the formatting, sponsorship, and awards for this event. In the interim, awards could be announced at the breakfast, and printed in the program for Scrooge.</p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Tom to update web pages for awards night details	Jeff Perkins	Done
Update Facebook	Tyler Livingstone	ASAP
Board members to implement refunds for sold tickets, and bring all unsold tickets to next board meeting.	Board	ASAP

MOVING FORWARD

KAREN ALLEN

DISCUSSION		
Board moved in camera to discuss recent contention in the company, and resignations.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Jeff and Carrie to have an in-person discussion with a company member to discuss an inappropriate event that took place.	Jeff Perkins/Carrie Gordon	Underway

OTHER BUSINESS

KAREN ALLEN

DISCUSSION		
Board discussed term limits for President and Vice-President positions, and creation of Past-President position. Next meeting we will vote in a new Vice-President, who will be the President in the next term.		
Board discussed approach to thanking board members who have resigned in the past year.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Board to vote Vice President position at next meeting	Board	June 3, 2014
Board to discuss thanks to resigning board members at next meeting.	Board	June 3, 2014

ADJOURNMENT:	Motion: Gary 2 nd : Rachel All in favour.
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